



Forward Plan

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Cabinet - 24 January 2023

This Forward Plan has been produced 28 clear days prior to the next scheduled meeting of Cabinet and contains all the key decisions which the Council expects to make. The definition of a key decision is given in the Council's Constitution at 3.13 and is set out at the end of this Forward Plan. The law and the Council's Constitution also provide for urgent key decisions to be made. Supplementary Forward Plans may be provided if required. Whilst the majority of Cabinet business at the meetings listed in this Forward Plan will be open to the press and public to attend, there will inevitably be some business to be considered that contains confidential or exempt information, for example, commercially sensitive or personal information. Items listed that may be held in private have been identified (*) along with the reason that the report may contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it is likely that the public interest in withholding the information outweighs the public interest in disclosing it. Please contact the relevant contact officer listed if you have any questions

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
Draft Garage Allocations & Management Policy	Executive Overview & Scrutiny Committee	12 Jan 2023	Contact: Nicola Bradley, Tenancy Service Manager Tel: 01695 585269 nicola.bradley@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
	Landlord Services Committee (Cabinet Working Group)	18 Jan 2023		
	Cabinet Portfolio Holder for Housing	24 Jan 2023		
Draft Decant Policy	Executive Overview & Scrutiny Committee	12 Jan 2023	Contact: Nicola Bradley, Tenancy Service Manager Tel: 01695 585269 nicola.bradley@westlancs.gov.uk	Report of Corporate Director of Transformation, Housing & Resources
	Landlord Services Committee (Cabinet Working Group)	18 Jan 2023		
	Cabinet	24 Jan 2023		

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	Portfolio Holder for Housing			
Draft Housing Allocations Policy for Consultation	<p>Executive Overview & Scrutiny Committee</p> <p>Landlord Services Committee (Cabinet Working Group)</p> <p>Cabinet</p> <p>Portfolio Holder for Housing</p>	<p>12 Jan 2023</p> <p>18 Jan 2023</p> <p>24 Jan 2023</p>	<p>Contact: Nicola Bradley, Tenancy Service Manager Tel: 01695 585269 nicola.bradley@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing & Resources</p>
Draft GRA Budget Report and MTFS Update 23-24	<p>Budget / Council Plan Committee</p> <p>Executive Overview & Scrutiny Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Finance and Economic Regeneration</p>	<p>10 Jan 2023</p> <p>12 Jan 2023</p> <p>24 Jan 2023</p>	<p>Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk</p>	<p>Report of Head of Finance, Procurement & Commercial Services</p>
Draft HRA Budget Report 23-24	<p>Budget / Council Plan Committee</p> <p>Executive Overview &</p>	<p>10 Jan 2023</p> <p>12 Jan 2023</p>	<p>Contact: Peter Quick, Principal Finance Business Partner Tel: 01695 585203 peter.quick@westlancs.gov.uk</p>	<p>Report of Head of Finance, Procurement & Commercial Services</p>

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	Scrutiny Committee Cabinet Portfolio Holder for Housing	24 Jan 2023		
Draft Treasury Management Strategy 23-24	Budget / Council Plan Committee Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	10 Jan 2023 12 Jan 2023 24 Jan 2023	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Draft Capital Strategy Report 23-24	Budget / Council Plan Committee Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	10 Jan 2023 12 Jan 2023 24 Jan 2023	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services

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DRAFT GRA Capital Programme 23-24 - 25-26	Budget / Council Plan Committee Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	10 Jan 2023 12 Jan 2023 24 Jan 2023	Contact: Simon Peet, Corporate Finance Manager (Deputy S151) Simon.Peet@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
A CORPORATE STRATEGY FOR THE MANAGEMENT OF GENERAL REVENUE ACCOUNT (GRA) PROPERTY ASSETS (*) Financial/Business Affairs	Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	12 Jan 2023 24 Jan 2023	Contact: Peter Gregory, Estates & Valuations Manager Peter.Gregory@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Acquisition and Development of Land in Skelmersdale (*) Financial/Business Affairs	Executive Overview & Scrutiny Committee Cabinet Portfolio Holder for Finance and Economic Regeneration	12 Jan 2023 24 Jan 2023	Contact: Peter Gregory, Estates & Valuations Manager Peter.Gregory@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services

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CLIMATE CHANGE STRATEGY AND ACTION PLAN 2030: PROGRESS UPDATE, ACHIEVEMENTS AND 2023/24 PRIORITIES	<p>Executive Overview & Scrutiny Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Street Scene and Green Initiatives (Environmental Services and Sustainability)</p>	<p>12 Jan 2023</p> <p>24 Jan 2023</p>	<p>Contact: Gillian Wossick, Environmental Sustainability Manager gillian.wossick@westlancs.gov.uk</p>	<p>Report of Corporate Director of Place & Community</p>
RECOMMENDATIONS FROM COMMUNITY ENVIRONMENTAL IMPROVEMENTS, INCLUDING COMMUNITY ORCHARDS, TASK & FINISH GROUP	<p>Corporate and Environmental Overview and Scrutiny Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Street Scene and Green Initiatives (Environmental Services and Sustainability)</p>	<p>8 Dec 2022</p> <p>24 Jan 2023</p>	<p>Contact: Gillian Wossick, Environmental Sustainability Manager gillian.wossick@westlancs.gov.uk, Dan Massey, Outdoor Recreation Manager daniel.massey@westlancs.gov.uk, Helen Peek, Democratic Services Officer Tel: 01695 585168 Helen.Peek@westlancs.gov.uk</p>	<p>Report of Corporate Director of Place & Community</p>
VOLUNTARY SECTOR GRANTS	<p>Cabinet</p> <p>Deputy Leader of the Council/Portfolio Holder for Communities and</p>	<p>24 Jan 2023</p>	<p>Contact: Elizabeth Morgan - Digital Communications Manager Elizabeth.Morgan@westlancs.gov.uk</p>	<p>Report of Corporate Director of Transformation, Housing & Resources</p>

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
	Community Safety			
<p>OPTIONS FOR OPERATING AND MAINTAINING EXISTING LEISURE FACILITIES IN ORMSKIRK, SKELMERSDALE AND BURSCOUGH</p> <p>(*) Financial/Business Affairs</p>	<p>Leisure Procurement Committee</p> <p>Cabinet</p> <p>Portfolio Holder for Leisure</p>	<p>11 Jan 2023</p> <p>24 Jan 2023</p>	Contact: Simon Kirby, Head of Wellbeing and Place Services simon.kirby@westlancs.gov.uk	Report of Corporate Director of Place & Community
22-23 Quarter 3 Revenue and Capital Monitoring GRA (General Revenue Account)	<p>Cabinet</p> <p>Portfolio Holder for Finance and Economic Regeneration</p>	7 Mar 2023	Contact: Helen Peek, Democratic Services Officer Tel: 01695 585168 Helen.PEEK@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
22-23 Quarter 3 Revenue and Capital Monitoring HRA (Housing Revenue Account)	<p>Cabinet</p> <p>Portfolio Holder for Housing</p>	7 Mar 2023	Contact: Peter Quick, Principal Finance Business Partner Tel: 01695 585203 peter.quick@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
Risk Management Framework Update & Key Risk Register	<p>Cabinet</p> <p>Portfolio Holder for Finance and Economic Regeneration</p>	7 Mar 2023	Contact: Rebecca Spicer, Insurance and Risk Officer Tel: 01695 585098 rebecca.spicer@westlancs.gov.uk	Report of Head of Finance, Procurement & Commercial Services
AFFORDABLE HOME OWNERSHIP PRODUCTS	Executive Overview & Scrutiny Committee	23 Feb 2023	Contact: Jonathan Mitchell, Housing Strategy & Development Programme Manager Tel: 01695	Report of Corporate Director of Place & Community

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
	Cabinet Portfolio Holder for Housing	7 Mar 2023	585244 jonathan.mitchell@westlancs.gov.uk	

1. A **key decision** is defined in 3.13 of the Constitution as:
 - a decision in relation to a Cabinet function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates
 - a decision which is not likely to involve significant expenditure or savings, but which nevertheless, is likely to be significant in terms of the effect on communities living or working in an area comprising two or more wards of the Council
 - a proposal by the Cabinet to amend the policy framework
 - an amendment by the Cabinet of any aspect of the policy framework.
 2. Under Rule 13 of the Access to Information Procedure Rules a **key decision** may not be taken, subject to Rule 15 (General Exception) and Rule 16 (Special Urgency), unless:
 - it is published on the Forward Plan;
 - 28 clear days have elapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of Cabinet, 5 clear days notice of the meeting has been given by posting details at the Council Offices and on the Council's website.
 3. The Council has decided the limit above which items are significant is: £100,000.
 4. A meeting of Cabinet must be held in public, subject to the usual rules (see Regulation 4 Local Authorities (Executive Arrangements) (Meetings and Access to Information) (Eng) (Regs 2012)
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Address to which letters of representations should be sent:

Member Services

West Lancashire Borough Council

52 Derby Street

Ormskirk

L39 2DF

Councillor Y Gagen (Leader)
Councillor G Dowling (Deputy Leader and Portfolio Holder: Communities and Community Safety)
Councillor C Coughlan (Portfolio Holder: Leisure)
Councillor V Cummins (Portfolio Holder: Health & Wellbeing)
Councillor A Fennell (Portfolio Holder: Planning)
Councillor N Pryce-Roberts (Portfolio Holder Housing)
Councillor J Wilkie (Portfolio Holder: Street Scene & Green Initiatives)
Councillor A Yates (Portfolio Holder for Finance and Economic Regeneration)